

**The BC TEAL AGM will be from 3:15 - 4:15 on Friday, May 5, 2017  
Vancouver Community College Broadway Campus  
Auditorium | 1155 E Broadway | Vancouver, BC**

**ALL ARE WELCOME!**

N.B., only BC TEAL Members are eligible to vote.

1. Greetings and Introductions
2. Announcement of Quorum
3. Appointment of Recording Secretary
4. Approval of Agenda
5. Approval of Minutes of April 29, 2016 Annual General Meeting
6. Reports of Officers, Executive Director, and Standing Committees
  - 6.1 President Joe Dobson
  - 6.2 1<sup>st</sup> Vice-President / Chair PAAC Alison Whitmore
  - 6.3 2<sup>nd</sup> Vice-President / Co-chair Annual Conference Heather Barclay
  - 6.4 Treasurer Tanya Ploquin
  - 6.5 Secretary / Chair Membership Committee Michelle Ronback
  - 6.6 Past President Shawna Williams
  - 6.7 Executive Director Brenda Lohrenz
  - 6.8 Co-chairs PD Committee Eilidh Singh & Cathy Ebert
  - 6.9 Chair Website Committee Jack Massalski
  - 6.10 Chair Social Media Nathan Hall
  - 6.11 Newsletter Editor Scott Roy Douglas
  - 6.12 Chair Regional Representatives Karen Densky
  - 6.13 Chair Outreach Committee Michael Wicks
  - 6.14 Chair TCF Representative Jennifer Pearson Terell
  - 6.15 LINC Representative Ryan Drew
7. Adoption of Financial Statements
8. Election of Directors
  - 8.1 Nominating Committee Shawna Williams
  - Election of Member-at-Large, Private Sector Representative
  - Newly Acclaimed BC TEAL Board of Directors 2017-2018
9. Other Business
  - 8.1 Ordinary Resolution – BC TEAL Bylaw Changes Brenda Lohrenz
10. Next Meeting  
To be held at the 2018 Annual Conference, UBC Vantage College, May 4, 2018.
11. Adjournment

**BC TEAL Annual General Meeting – Minutes**

Friday, April 29, 2016 | 3:15 – 4:15 pm | Room 2600  
SFU Surrey Campus | 250 - 13450 – 102<sup>nd</sup> Avenue | Surrey, BC

The PowerPoint presentation showing on the screen was prepared and presented by Karen Densky and Scott Douglas for TESOL International in Baltimore during the Affiliates Workshop. Among the hundreds of affiliates, BC TEAL was requested to lead the Affiliate Leaders' Workshop. Thank you, Scott and Karen, for taking the good work done by BC TEAL to international affiliates.

1. **MEETING CALLED TO ORDER** at 3:25 pm by Shawna Williams, President.
2. **ANNOUNCEMENT OF QUORUM.** Quorum is 20 members. There were 58 members present. Welcome to the 2016 AGM.
3. **MOTION by** Michael Galli that Sandra Boehm (Administrative Manager) be appointed Recording Secretary for the Annual General Meeting. **SECONDED by** Michael Wicks. **CARRIED**
4. **MOTION by** Chris Buchner to approve the agenda. **SECONDED by** Laura Blumenthal. **CARRIED**
  - The AGM package was posted online and an email notice was sent to the membership prior to the meeting.
5. **MOTION by** Michelle Ronback to approve the minutes of the May 22, 2015 Annual General Meeting. **SECONDED by** Alex Bale. **CARRIED**
6. **MOTION by** Eilidh Singh to accept the reports of the officers and standing committees. **SECONDED by** Chris Buchner. **CARRIED**
  - Newsletter Editor position was changed to BC TEAL Publications Chair with launch of the BC TEAL Journal.
7. **MOTION by** Nathan Hall to adopt the Financial Statements. **SECONDED by** Jan Theny. **CARRIED**
  - BC TEAL had a review engagement carried out on 2015 financial statements. We are doing fine, and everything is in order.
8. **Election of Directors**
  - 8.1 Nominating Committee
    - Election of Treasurer**
      - We received two nominations for the Treasurer position: Matthew Michaud & Tanya Ploquin.
      - The BC TEAL Treasurer monitors the finances of the association and reports monthly to the board.
      - Nomination bios were sent out prior to the meeting and read at the meeting.
      - Ballots were handed out to members.
      - Nominees were given the option to select scrutineers but declined. The following members volunteered to be scrutineers: Laura Blumenthal, Jack Massalski, and Tanis Sawkins.
      - Scrutineers left the room to count ballots.
      - Other business while scrutineers counted:
        - Climb for the Cause will be taking place on May 29, 2016. It was decided to have the event in spring this year, rather than in September as usual. Please join us! The money raised goes toward the Taiga Galli Memorial Refugee Award.
        - You are encouraged to attend the TCF Awards Ceremony tomorrow afternoon to hear from recipients of the refugee awards. Education helps break the cycle of poverty.
        - LISTN is dissolving, but joining and transferring assets to BC TEAL.
        - LISTN is also transferring \$100,000 to the TCF for an endowment that will award funds toward the creation of resources for LINC classes.
    - Scrutineers returned.

- Tanya Ploquin is the successful candidate for the Treasurer position.
- Thank you, Matthew, for standing for election. Matthew was invited to join the TEAL Publications Committee.
- Ballots were destroyed.

#### **Newly Acclaimed BC TEAL Board of Directors**

- Thank you to all who served this past term! We are losing some members, gaining new members, and some are shifting positions.
- Shawna Williams is stepping down. Joe Dobson will step into the President role.
- Michael Galli has been on the BC TEAL Board for over 10 years. He did an amazing job of moving the Association forward and left huge shoes to fill.
- Nathan Hall is switching to Social Media Chair.
- Sheila Mattila has been PD Co-chair the past two years and has done a great job. Prior to that she was the Secretary/Membership Chair. She is moving on to motherhood.
- Laura Blumenthal was Conference Co-chair then Social Media Chair.
- Alison Whitmore is shifting from LISTN Rep to 1<sup>st</sup> Vice-President.
- Alex Bale joined us in September – official welcome to Conference Co-chair position. He will be joined by Heather Barclay.
- Tanya Ploquin, welcome to the important Treasurer position.
- Ellidh Singh (PD Co-chair) will continue and be joined by Don Bury.
- This is Diana Jeffries' (Teacher Inquiry Groups), Michelle Ronback's (Secretary/Membership Chair), and Jack Massalski's (Website Committee Chair) second year. Jack has great ideas for improving BC TEAL's website.
- Karen Densky is helping to move BC TEAL to be a truly provincial association. We are thrilled with the work done this past year.
- Scott Douglas is continuing on. He has brought in some great new initiatives with the newsletter and journal.
- Michael Wicks is continuing for another two-year term. He is very passionate about his work.
- Jennifer Pearson Terell is continuing.
- The LISTN Rep is to be determined.
- Passing the banner to Joe Dobson as Shawna steps into Past President role.

#### **9. Other Business**

##### **9.1 Policy and Action Advisory Committee**

- Joe is nervous about coming in and continuing the great work done by Shawna and the board over the past four years.
- There are a lot of new and exciting opportunities with the LISTN transfer of resources.
- Excited for the year ahead.
- Joe is likely the 1<sup>st</sup> TEAL President who is not from the Lower Mainland.

##### **Position Statement on the Needs and Rights of Refugees**

- The PAAC has put forward a number of position statements over the past few years.
- They have been drafted to speak to what TEAL stands for/values.
- The Position Statement on the Needs and Rights of Refugees was worked on by a sub-committee made up of John-Paul Baker, Alison Whitmore, and Amea Wilbur.
- The statement was approved by the board to be part of the AGM for a vote by the membership.
- If approved, it will be added to the website.

➤ **MOTION:** To approve the Position Statement on the Needs and Rights of Refugees. **By** Alison Whitmore / **SECONDED by** Brian Wilson.

- Was there discussion regarding legal responsibility/social contract? Yes, it was considered.
- It is very well written. **CARRIED**

Other Business

- Why can't we have electronic voting?
  - Our bylaws state that voting is to be done in person and do not include proxy or electronic voting.
  - An updated Societies Act will come into effect in November. All societies will need to revise their bylaws.
  - If financially viable, BC TEAL will consider electronic voting in the future.
- Are there any means by which to raise concerns with the board throughout the year?
  - Yes, please contact the office. We are always looking to engage with members.
  - Visit the TEAL table during the conference to meet board members.
  - The following comment was made after the affiliates session in Baltimore: "Sure, but you have all those staff." The reality is: "No, we only have one part-time staff member, but we do have a very committed volunteer board!"
  - BC TEAL really is a model for other professions, and we should be proud of what we have accomplished.
- Thank you for coming to the AGM.

10. **Next AGM**

At VCC | Date TBD

11. **MOTION to Adjourn** by Michael Wicks at 4:00 pm. **SECONDED** by Cathy Ebert. **CARRIED**

## Board Officer Reports 2016-2017

### BC TEAL President Report | Joe Dobson

The first year of my two-year term as BC TEAL President has really helped open my eyes further to the incredible wealth of talent and spirit that BC TEAL has! As a whole, the past 12 months have seen unprecedented opportunity for TEAL, the development and approval of a strategic plan, and a number of important initiatives.

I am constantly impressed by the commitment of BC TEAL board members, volunteers, staff and the membership as a whole. The backbone of BC TEAL has been and remains its members. It is hard to encapsulate every activity over the span of a year in a short report, and in this report I will highlight some key initiatives and activities.

As we are in BC TEAL's 50th year, it has been a time for BC TEAL to reflect back at 50 years of success and work on behalf of the EAL profession. Even more importantly, we strive to take that experience, feedback and energy from members and stakeholders to map out and imagine future initiatives.

As president, my work has been focused in several areas. This has included: meetings with provincial counterparts across Canada, meeting with potential future conference venue institutions, reviewing association governance, reaching out to likeminded associations to foster cooperation, working on critical aspects of the agreement between TEAL and LISTN including the transfer of assets and hiring of an executive director for BC TEAL, and liaising with TEAL committee chairs and offering assistance on a number of TEAL projects and initiatives.

Professional development, outreach, advocacy, collaborative events, social media, special initiatives, publications and more – it has been a year of dynamic and meaningful initiatives. This is only accomplished through the efforts of an exceptionally dedicated board and staff. Here are some highlights:

**LISTN transfer of assets:** In May of 2016, the new board came together to negotiate the transfer of LISTN's financial, physical and intellectual property to BC TEAL. In total, over \$330,000 was transferred. This provided an incredible opportunity for BC TEAL to further its programs and initiatives. As part of the agreement with

LISTN, Brenda Lohrenz was hired as Executive Director of BC TEAL for a two-year period. This has doubled our staffing, and Brenda has brought many years experience including national connections to BC TEAL.

**Tri-TESOL Conference Proceedings:** As an outcome of the 2015 Tri-TESOL Conference held in Des Moines, Washington, I collaborated with Martha Savage as co-editors of the Tri-TESOL Conference Proceedings which were published in June 2016 and can be found at <http://waesol.org/2015-tri-tesol-conference-proceedings/>.

**Joint Ed Tech Summit with ATESL:** Off the heels of the wildly successful 2015 Tri-TESOL Conference, Alberta TESL (ATESL) approached BC TEAL about doing a joint event with a focus on Educational Technology in language education. To that end, we recently signed an agreement with ATESL to hold a joint Ed Tech Summit in October 2017 in Calgary as part of the ATESL Annual Conference. BC TEAL has agreed to host in Vancouver in future, allowing for collaborations and partnerships to grow and build on the event in October 2017. This is a wonderful opportunity for us to collaborate across the continental divide and beyond.

**Refugee Initiative:** BC TEAL launched the BC TEAL Refugee Project in early 2016 which has picked up steam over the past year. The project is meant to help refugees by providing English language support. For those unable to get into LINC programs, this project has helped fill the void. Kudos to Jennifer Pearson Terell and the many volunteers involved - <https://www.bcteal.org/about/initiatives/>.

**BC TEAL Journal:** 2016 also saw a major change with the publication of the BC TEAL Journal. Peer-reviewed and open access, it focuses on "articles explicitly reflecting the varying contexts and settings of the BC TEAL membership." The 2016 issue, the journal's first, is a testament to the work of the editor, Dr. Scott Douglas, in particular. Thank you also to the authors, reviewers and others involved. To access, check <http://ejournals.ok.ubc.ca/index.php/BCTJ/index>

It complements the BC TEAL Newsletter which Dr. Scott Douglas has also served as editor of.

**Regional Conferences:** This past year, TEAL held two regional conferences. The first, a resounding success, was in September 2016 at Thompson Rivers University. It included a day of pre-conference workshops, was co-chaired by Karen Densky and Catherine Waddell, and brought together over a hundred attendees. The second was held at Camosun College and PD Committee Co-chairs, Eilidh Singh and Cathy Ebert, with the help of Lisa Robertson at Camosun organized the event. With an excellent turnout at over 125 and strong reviews and accolades from attendees, it was a resounding success. Kudos to all involved in organizing, volunteering at and attending these stellar events! Regional conferences usually happen when individuals step forward to suggest venues, offer help, and are involved – if you'd like one in your neck of the woods and have some ideas, let us know!

**PD Events & Webinars:** As always there were a stream of practical professional development events that took place. Thanks to former Teacher Inquiry Groups Chair Diana Jeffries, and PD Committee Co-chairs, Eilidh Singh and Cathy Ebert, for their hand in organizing these opportunities. More recently TEAL has launched into webinars. Thanks go to Eilidh & Cathy as well as to TEAL Social Media Chair, Nathan Hall, and to Brenda Lohrenz, Executive Director, for getting these rolling. The initial feedback has been excellent! It is also notable that Nathan Hall hosts LINC Chat on Twitter – another informative BC TEAL PD offering.

**Social Media:** Thanks go to Nathan Hall in particular for heading social media for TEAL – our Twitter account now has over a thousand followers (!!) and our Facebook page is equally active.

**Website:** Outgoing Website Chair, Jack Massalski, has done a wonderful job on helping in myriad aspects of the website and occasionally with graphics for TEAL. Our current plans include a new TEAL website – building on the positives of the current one and getting plans in place for an equally dynamic and more mobile-friendly space. Also, you may have

noticed that BC TEAL now has a blog. Thanks go to Nathan Hall for setting this up. If you haven't yet, please check it out at <https://bctéal.wordpress.com/>.

**Annual Conference:** Thanks go to Heather Barclay and Shawna Williams (who stepped forward when Alex Bale had to step down due to a change in his career) for their role as the annual conference co-chairs. It will be an amazing event, and we are so fortunate to have Vancouver Community College as our host venue. Thank you to all the incredible committee members and volunteers involved. The 50th anniversary conference is not to be missed. As a board, we are anticipating the opportunity to showcase EAL in British Columbia and celebrate TEAL's 50th Anniversary.

**Regional Representatives:** BC is a geographically enormous province, and our members are located throughout. Outgoing Regional Reps Chair, Karen Densky, has worked with regional reps to help encourage and find ways to bring small events – workshops, networking sessions, etc. – to those areas. It has been an important way that we can help serve our diverse membership needs.

**The TEAL Charitable Foundation (TCF):** The TCF continues to be an amazing aspect of BC TEAL. With hundreds of thousands of dollars invested, BC TEAL is able to offer an incredible array of awards, bursaries and scholarships. Jennifer Pearson Terell has been on the TEAL board for many years and has served as the chair of the TCF. She is a tireless advocate for BC TEAL and the profession. The TCF has been, and remains, a real testament to the energy and commitment of countless members over the decades. Join the TCF awards on Saturday May 6 or visit <https://www.bctéal.org/tcf/> to learn more.

**Kudos:** Thanks also go to board member Ryan Drew who has brought great insights and connections with the LINC community in BC. Michael Wicks continues to be an amazing volunteer asset for BC TEAL in his work as Outreach Chair, and I am continually impressed by the many ideas he brings to the table. Michelle Ronback, BC TEAL Secretary, has been a force. She brings clear ideas, thoughtful comments and a critical perspective to the

board – that of the private sector. I am grateful for her many valued contributions. This past year was also our Treasurer Tanya Ploquin's first on the board. She has continually stepped up to the plate and, in addition to carefully minding TEAL's finances, she has been a huge ambassador for BC TEAL and has brought many ideas and much energy and thoughtfulness to our deliberations.

As Past President, Shawna Williams has been amazing. She brings a wealth of remarkable commitment and energy. She has worked tirelessly over many years on behalf of BC TEAL. The longer I am with TEAL, the more I see how much she has brought to the association. I remain grateful for her friendship, advice and guidance. Simply put, she wears BC TEAL on her sleeve and is a real gift not only to the Association, but also to the profession in BC. Alison Whitmore has served as BC TEAL 1st Vice-President and Chair of the Policy and Action Advisory Committee. Her keen intellect and ability to cut to the heart of things and to offer thoughtful and meaningful comments and suggestions has been noticed by many. Notably, I am proud of the work the PAAC did under her leadership in quickly issuing a "Statement on Recent Events"

(<https://www.bcteal.org/about/press-releases/>)

### **1<sup>st</sup> Vice-President Report | Alison Whitmore**

The PAAC responded to the challenge this year of stating an important position in response to the events unfolding in the United States regarding immigrants and others attempting to cross borders, and to the tragic events in Quebec.

On February 2, we wrote a letter for the Board's approval, outlining BC TEAL's position regarding the intolerance and hatred that triggered these events. This is published on our website.

In addition, before Shawna Williams attended the TESOL Conference in March, we also

### **2<sup>nd</sup> Vice-President / Annual Conference Report | Heather Barclay**

The conference committee team has been working towards making BC TEAL's Annual Conference at Vancouver Community College a memorable event. Honouring 50 years as an

which strongly reaffirmed TEAL's values on important issues, notably those of refugees.

In the TEAL office, we have been extraordinarily fortunate to have two wonderful staff members working on our behalf. Brenda Lohrenz was hired as Interim Executive Director in October and has brought a broad network of contacts & connections as well as over 15 years of experience in leadership in the EAL profession to BC TEAL. She has brought a wonderful professionalism, new ideas and important perspectives to BC TEAL. Sandra Boehm, BC TEAL's office manager has been with TEAL now for several years and is truly the backbone of the organization. Beyond her efficiency and professionalism, she has a wealth of knowledge of our operations and connections.

Last, I would like to thank the BC TEAL membership. Like you, I am a member first. The board of directors is a group of volunteers and our role is to help guide BC TEAL's endeavours, strategic direction, initiatives and to help ensure that BC TEAL's value proposition is there and fits the needs of our members. We do that through our experience and discussions, but it starts from what we hear from members. I encourage you to speak with any of the BC TEAL board members or staff on how we can do better and to also consider how you might be involved.

crafted a letter for her to take to the TESOL International Board, stating our position on holding a conference in a country, the United States, where some of our members would not be welcomed.

The PAAC will continue to respond to events as they unfold, making statements that clearly outline the position of our educators. Thank you to all members who contribute their opinions and feedback to craft these truly representative communiques.

organization of educators dedicated to the growth and development of the profession of English language teaching it promises to be a stellar event

Alex Bale and Heather Barclay began conference planning last May, with Shawna Williams and Joe Dobson giving invaluable guidance. Shawna's wealth of experience was generously shared with the co-chairs, and when Alex stepped aside in January, Shawna stepped into the role. Sandra Boehm, the BC TEAL Administrative Manager; Brenda Lohrenz, BC TEAL's new Executive Director; and Tanis Sawkins, VCC Associate Director also provided instrumental assistance. The co-chairs extend utmost appreciation to the many volunteers who are organizing, for example, the Pecha Kucha, catering, booklet and poster design, and volunteer coordination. A final big 'shout out' goes to VCC instructors, BC TEAL Board Members (past and present), and TESOL students who have all stepped up to volunteer.

We are pleased that Vancouver Community College is hosting this year. VCC has been a leader in training EAL students, teachers and teacher publishing for over 40 years. Despite a significant reduction in EAL offerings in 2012, VCC continues to provide innovative EAL and TESOL training. We are honoured that the 50th anniversary will be held at VCC, and that our central meeting place will be in the beautiful Event Space in Building B.

This year we are thrilled to have Jill Hadfield, Penny Ur, and Andy Curtis as our keynote speakers. These three high profile speakers will not only be giving plenary presentations, but will also be leading PCI workshops and break-out sessions. Jill Hadfield is bringing us her latest research on motivation and identity, and creativity. Penny Ur will present on the practical contributions of both practical research as well as empirical research. In Andy Curtis' plenary, he will cover developments in ELT in Canada in the last 50 years. In addition, we have invited three local academics as speakers: Ryuko Kubota, Ena Lee, and Peter Jacobs. Ryuko

### **Treasurer Report | Tanya Ploquin**

Thanks to great conference attendance, the transfer of funds from LISTN to BC TEAL, and membership dues, we are in a fiscally healthy position this year.

Our Board has been proactive in investing wisely to maintain financial security for the

Kubota will look at common misconceptions of EAL teaching, and Ena Lee delves into the 'post-truth' era and what it means to us as EAL teachers. Peter Jacobs will discuss the efforts that are being made in the field of indigenous language revitalization right here in B.C.

We will continue popular innovations from the last two years: the Pre-Conference Institute (PCI), 45-minute sessions, the Ed Tech Jam, and Roundtable Discussions. The PCI offers an opportunity for renowned speakers to delve in-depth into topics. The shorter conference sessions allow us to include a wide array of inspiring presentations and workshops. The Ed Tech Jam promises to include exciting new developments in Educational Technology. And the Roundtable Discussions provide a space for our members to collaborate and exchange ideas in an informal manner.

Since it is our 50th anniversary, we wanted to make the conference extra special with a celebratory theme, so decided to have an Anniversary Carnival. This \$10 event is for both members and non-members on Thursday night, and it will feature the renowned writer, Jill Hadfield. The East Van Carnival Band will march us to the Event Space where we will enjoy Craft Beer, and Carnival Games. Thank you for all the volunteers who have signed up to provide entertainment.

To continue the celebrations, on Friday, we are thrilled to have a local catering company, Tayybeh, A Celebration of Syrian Cuisine cater our Celebration Dinner. They are a group of Syrian women refugees who have this exciting new enterprise. We may even see a few of our students!

We are grateful to all the guidance and support of our community. We could not do this without such generosity.

future. In addition, we have been afforded an opportunity to increase our spending in many areas which will help us better serve our members. Some things of note have been: outreach to the private sector, work and development of our website, and a video to



highlight the contribution of the EAL community.

You will note that in our new budget, the funding is now equally allocated to all of the areas our membership base covers. We are proud of this development and are hopeful it will help us to celebrate and learn from each other in every sector of EAL.

Our new membership rates allow for better cost savings for 2 and 3-year membership renewals

### **Secretary / Membership Committee Report | Michelle Ronback**

It has been an honour to serve as the Secretary and Membership Chair over the last year which has included handling the administrative responsibilities of a signing officer and working for the membership of BC TEAL. We currently have 784 active members and 38 supporting institutions.

A BC TEAL membership information postcard focusing on the benefits of membership was put together in 2016. It also included success stories of current members and how joining BC TEAL has benefitted them personally. These cards were distributed to our supporting institutions and throughout the Lower Mainland and surrounding regions.

2016 also brought more private school

### **Past President Report | Shawna Williams**

#### **Board Liaison with other Associations**

As Past President, it is my honour to represent BC TEAL at various events hosted by other like-minded associations. Over the past year, I was very excited to represent BC TEAL at a meeting of Inter-Provincial EAL/ESL Associations hosted at the TESL Ontario annual conference in November. There were representatives from B.C., Alberta (ATESL), Saskatchewan (TESL Sask), Ontario (TESL Ontario), and Quebec (SPEAQ). It was a wonderful opportunity to meet with colleagues from across the country to discuss our shared successes and challenges. A commitment was made to have continuous dialogue, online and face-to-face, across our associations as we all aim to best meet the needs of our memberships.

I was also honoured to attend the Affiliates Day (and other Affiliates events) at the 2017 TESOL

and better supports those in the low income bracket.

The Board of Directors has been working to best use funds available while maintaining respect for budgetary limits and keeping the future in mind. This year has been a good year for doing all that we set out to do while maintaining fiscal responsibility.

representation to the Board and with that, more ideas on how to engage the needs of this sector, which has often proved challenging. Events this year included a private sector gathering in April to identify needs, trends and challenges in the private industry.

In early 2017, we introduced a new fee structure, which offered several choices including a 1, 2 and 3 year membership option. In addition, a low income category was added for those who may have had difficulty paying the regular membership fee.

As always, we are focused on increasing membership in all categories and will continue to expand what BC TEAL has to offer.

International Convention held in Seattle in March. This is always an amazing opportunity to learn and share with professional EAL associations from around the world. I was joined by other members of the BC TEAL board and community to share our publications, promote our upcoming conference, preview our Refugee Rights Day materials, and launch our 50th anniversary bookmarks. In networking with other associations, we are inspired to explore the possibility of a Pacific Rim online conference as well as a "Left Coast" conference with our partners in Washington State, Oregon, and California. We also met with members of TESL Ontario, the only other Canadian TESOL Affiliate.

#### **Board Nominations**

It is my responsibility as Past President to chair the Nominations Committee. This year, the committee met to determine which current

board roles could be retired or merged into existing roles and what new ones should be introduced. Given that BC TEAL represents teachers from the three main sectors of Private, Public Post Secondary, and LINC, we felt that these sectors need representation on the board. Although our board has always been comprised of professionals from across the

spectrum, we felt it was important that these three sectors had their own positions on the board. We already have a LINC representative (as a result of our previous partnership with LISTN), but for the 2017-2019 Call for Nominations, we have added two new positions: Private Sector Representative and Public Post Secondary Representative.

### Executive Director Report | Brenda Lohrenz

Joe Dobson and others have provided an outline of the impressive output of BC TEAL over the last year. Coming on to my role in October 2016, I can only express admiration for the dedicated group that makes up the volunteer board of this provincial association. In first researching 'A Reflection 50 Years in the Making' (BC TEAL Winter Newsletter) and then supporting the 50 at 50 Committee's recognition of BC TEAL contributors past and present, I can confidently affirm that the EAL sector in BC is not only alive and well, but also incredibly dynamic! Thanks to everyone behind the scenes for your contribution – whether large or small, it provides the impetus for a strong community of practice.

Your feedback from BC TEAL's fall 2016 membership survey, as well as numerous exchanges with both members and stakeholders held over the last number of months, have informed the strategic efforts that BC TEAL is currently focusing on. We are looking at all facets of our membership to ensure

inclusion, options and targeted professional supports. I have appreciated the opportunity to feed into discussions related to more robust professional development, the introduction of webinars, a resource for Refugee Rights Day, and other initiatives that are currently taking shape. BC TEAL is also working to ensure that we bring ever increasing profile to the work that we do as EAL professionals. Part of this endeavor includes gathering facts and figures to demonstrate our sector's strong economic, social and community-driven contributions to British Columbia.

Finally, a word of thanks to all who have supported me in this role, and in particular I would like to recognize BC TEAL's long time office manager extraordinaire, Sandra Boehm. She has been tireless in keeping this organization ticking in expert fashion, and I salute her commitment. In closing, I would like to congratulate BC TEAL and look forward to seeing all that can be accomplished in the next fifty years!

### Newsletter Report | Scott Roy Douglas

The past year has been a busy one for the publications committee. Since the last report, three issues of the BC TEAL newsletter have been published. The BC TEAL newsletter is published three times a year on the following schedule:

Issue	Call for Submissions	Deadline for Submissions	Publication
Fall	June	August	October
Winter	October	December	February
Spring	February	April	June

The themes for the Spring 2016, Fall 2016, and Winter 2017 newsletter issues were Building Community (10 articles), Welcoming and the TEAL Profession (9 articles), and BC TEAL's Community of Practice: Reflecting on 50 Years (11 articles). Many thanks go out to all of the authors and volunteers on the publications committee. In particular, the committee would like to recognize Vania Ganacheva's services as past layout editor, and extend a warm welcome to Shawna Williams as the layout editor from the Winter 2017 issue onwards. BC TEAL members are encouraged to read the current and past issues of the newsletter, and consider contributing an article. More

information can be found here:

<http://www.bcteal.org/newsletter/>. In addition, a new initiative to print and distribute hard copies of the newsletter to BC TEAL's supporting institutions was launched during the last year. BC TEAL currently has around 38 supporting institutions (<https://www.bcteal.org/membership/supporting-institutions/>).

The past year also saw the completion of the first issue of the BC TEAL Journal (ISSN: 2369-4211). The BC TEAL Journal is the peer reviewed scholarly publication of BC TEAL. It exists to promote scholarship related to the teaching and learning of English as an additional language in British Columbia, with articles explicitly reflecting the various contexts and settings of the BC TEAL membership. The journal invites the submission of previously unpublished contributions, such as research articles or theoretical analysis, classroom practice, and opinion essays, from all sectors and experience levels represented by BC TEAL. Submissions are

accepted throughout the year, with papers that have completed the review and editing process being posted on the website as they are ready. The journal is online, open access, and freely available under a Creative Commons License. For more information, please check out the website:

<http://ejournals.ok.ubc.ca/index.php/BCTJ>. Members who are interested in being part of the peer review board or publishing their work in the journal are most welcome to contact the editor.

There are six articles in the first issue of the journal, on topics such as writing TESOL abstracts, canine assisted therapy for English language development, student feedback in writing centres, metanoia and English for academic purposes, academic language in K-12, and supporting adult learners with refugee experiences. To date, the articles have been viewed a total of 2738 times, and downloaded 826 times.

### **PD Committee Report | Eilidh Singh & Cathy Ebert**

The BC TEAL Professional Development Committee with the help of other board and regular members, has put together several successful events throughout the province this past year and is busy planning for upcoming events for the rest of the year and beyond.

#### **2016-2017 PD Events:**

- The 2016 BC TEAL Interior Regional Conference took place Friday, September 30 - Saturday, October 1, 2016 at Thompson Rivers University in Kamloops, BC. The conference theme was "Teaching in Technocolours: Imagine, Innovate, Inspire", and Dr. Ken Beatty from Anaheim University was the plenary speaker. Karen Densky and Catherine Waddell served as the Conference Committee Co-chairs.
- A special half-day workshop on "Preparing ESL Students for Writing Assignments: Teaching Synthesis" with Carol Numrich, Senior Lecturer and Associate Director for Faculty Search, Development and Review at the American Language Program, Columbia University, was held on Saturday, October 22,

2016 at Global Village English Centres – Vancouver.

- Two free Open Space Events were offered on Tuesday, November 22nd, 2016. One was in Vancouver at Strange Fellows Brewery on Clark Drive, and the other at the Surrey Training Centre, 10060 King George Blvd, Surrey. These events offered opportunities for networking with other people in the profession, and for sharing current thoughts and concerns with colleagues.
- A free panel discussion "From the Classroom to the Office—Moving your Career from EAL Teaching to Education Administration and Management" was offered on Thursday, November 24th, 2016, at Kaplan International English in Vancouver. The panellists were Michelle Ronback, Andrea Solnes, Amea Wilbur, and Brian Wilson.
- A free workshop on wellness, practicing self-care, and cultivating resilience was offered on Monday, January 30th, 2016 with Diana

Jeffries at Kaplan International English in Vancouver.

- The 2017 BC TEAL Vancouver Island Regional Conference was held on Saturday, February 25th, 2017 at Camosun College in Victoria, BC. The conference was honoured to have Dr. Ryuko Kubota, Professor in the Department of Language and Literacy Education at UBC, as the plenary speaker.
- With the help of Brenda Lohrenz and Nathan Hall, BC TEAL offered our first webinar on March 7th 2017, which featured Tyson Seburn, EAP instructor at the University of Toronto and author of *Academic Reading Circles*.
- Brenda Lohrenz organized an **EAL Action** Campaign that included two webinars, opportunities to incorporate multi-level lesson activities, and access to the **EAL Action Blog**: <https://bctéal.wordpress.com/2017/03/27/ealaction/>. This campaign was scheduled to coincide with Refugee Rights Day on April 4th.

#### **Webinar One: Amnesty International Canada, Canadian Council for Refugees**

BC TEAL welcomed special guests Amnesty International Canada and the Canadian Council for Refugees to honor 'Diversity,

Community and Inclusion' in Canada's EAL classrooms.

#### **Webinar Two: Intercultural Strategies in the EAL Classroom**

Taslim Damji, Intercultural Specialist from MOSAIC Works BC and creator of the April 4 **EAL Action** Refugee Rights Day Campaign classroom activities, offered some tools for building positive relationships and community in diverse contexts.

- BC TEAL was represented at TESOL 2017 by Scott Douglas, who presented on "Breadth of Vocabulary Thresholds Supporting Post-secondary Reading & Writing" at the Best of Affiliate Sessions Communications Workshop, and who represented BC TEAL at the Affiliate Communications Workshop for editors. BC TEAL was further represented at the TESOL Affiliates' Booth and at the conference by a number of board members including Scott Douglas, Shawna Williams, Karen Densky, and Nathan Hall, and by a number of members as well.
- BC TEAL was represented by Eilidh Singh at the 2017 IATEFL Conference at the Associates' Day on April 3rd and at a scheduled slot at the Associates' Day booth on April 5th.

#### **Website Committee Report | Jack Massalski**

Since the launch of the current BC TEAL website back in October of 2011, its importance in keeping our membership connected and informed has increased significantly. As a result, our website as well as the electronic communications, continue to serve as the main hub of communications with BC TEAL's membership, and we are excited to witness a steady increase in its use. The website remains to be responsible for notifying our members of the upcoming conferences and any relevant employment opportunities. Some of the most important features include BC TEAL membership management (new membership sign-up and membership renewal) and conference registration.

In order to serve our membership better, this past year a number of new features have been implemented. BC TEAL members can now take advantage of lower membership fees when registering long-term. In addition, our newsletter posts are now HTML-enabled and all transaction receipts have been edited for clarity.

This year the Website Committee is planning to implement a number of improvements to the user experience for both, members and visitors alike. One way of achieving this goal is to ensure that our website is fully functional for smartphone users and on other mobile devices. As these changes get implemented, we welcome your feedback and any suggestions for further website improvements.

### **Social Media Report | Nathan Hall**

This has been a year of growth in the area of social media for BC TEAL. Between Facebook, Twitter, and now the introduction of the BC TEAL Blog, finding time to keep up with all of the events has been a challenge at times. For myself as Social Media Chair, I want to personally thank Eilidh Singh for being my co-tweeter throughout the year.

In regards to numbers, we have seen a growth of around 81% in the past year on Twitter and only a modest growth of around 22% on Facebook. While the blog isn't even one month old, we have had 392 views from 234 visitors. One of the reasons was due to the EAL Act!on Day on April 4th. The post promoting that event and the subsequent follow-up videos was seen by 148 people.

Beyond the numbers, the stories are what make this such an encouraging year. BC TEAL took on the task of carrying on #LINCchat, a bi-weekly Twitter chat for LINC instructors across Canada

### **Regional Representatives Report | Karen Densky**

**Thompson-Nicola** – James Gjaltema  
EAL Week event Nov. 25: information, networking & professional development

Well attended by TRU faculty, Maple Leaf school faculty, TESL students, community tutors for refugees.

**Island** – Jennifer Peachey  
EAL week event Nov. 20: Idea Jam

There were only 16 in the end, but those who attended thoroughly enjoyed it. It was great to have snacks for people to partake in as it encouraged them to stay around and chat longer.

People who had not attended, and heard from their colleagues that it was great, contacted me to say they would like to come next time.

**Fraser Valley** – Janet Les  
Multi-cultural week celebration with a supper, presentations and discussion on the topic of supporting refugees November 16, at the Clearbrook library.

26 instructors attended on to hear Jennifer Basu and Jennifer Mpungu.

which was started by LISTN. While the numbers remain around 10-15 people per week, people continue to comment about how much this time is valuable to them as instructors. We hope to encourage more people to join us each time and we are also looking at finding new chats to start up in the New Year.

Also, the BC TEAL Blog is a work in progress. The hope is to encourage people who are connected to BC TEAL in some way to share what they are doing on the blog. There are a number of things lined up for the future and we look forward to more growth and connections through this medium.

We encourage each of you to connect with us and each other online through any of these channels and we look forward to more growth in the year ahead!

Twitter: [@bctéal](https://twitter.com/bctéal)

Facebook: [facebook.com/bctéal.org/](https://facebook.com/bctéal.org/)

BC TEAL Blog: [blog.bctéal.com](http://blog.bctéal.com)

Current member Janet Les is looking to help transition a new Regional Rep for the Fraser Valley.

**Kootenays** – Cari-Ann Gotta  
A Mini-Summit & Spring Social is planned for June 3<sup>rd</sup>.

Created some awareness about BC TEAL – Michael Wicks spoke to instructors at Selkirk and staffed a table at a CBAL conference. CBAL is the literacy organization in the region that provides LINC and settlement services.

Speaking with instructors regarding the relevance and benefits of BC TEAL membership and encouraging them to join.

**Okanagan** – Julie Schiller-Birch  
Friday, April 7 – pub night networking & resource sharing

Sat. April 8 – information & networking event

### **Upcoming Vacancies**

Many of the Regional Reps have finished their two-year term or have had to step down for personal reasons.

The following regions are in need of a rep:

1. Vancouver Island - Catherine Aquart has put her name forward
2. Thompson-Nicola
3. Northern
4. Fraser Valley

I would like to thank the Board for continued support for regional activities, and extend a

### **Outreach Committee Report | Michael Wicks**

The outreach chair supports BC TEAL initiatives and assists other board members. This year our assistance consisted of the following:

Working with the membership chair to make, and produce changes to the new introductory card and membership fee structure.

Organizing events with the Executive Director and Emma Hatfield for EAL WEEK 2016. A week full of events; TCF fundraising dinner, PD workshops, Open Space discussions, regional committee events, a "Magic in the Classroom" contest, and letters to retired teachers honouring their service to BC TEAL.

Meeting with the regional coordinator at Selkirk College in the Kootenays, and the EAL/TESL faculty, regarding BC TEAL support for their group, distributing new intro cards, and making plans for future events. This resulted in the Selkirk College administration becoming an Institutional member.

Collaborating on private sector engagement and professional development, and supporting outreach to this group.

Attending the Fall conference 2106 at TRU.

### **TEAL Charitable Foundation Report | Jennifer Pearson Terell**

This year marks the 50th anniversary of the year that BC TEAL was founded and the 31st anniversary of the year the TEAL Charitable Foundation was established. In 1986, the TEAL Charitable Foundation was registered as a charitable foundation with Revenue Canada. BC TEAL members made this decision to better raise funds so we could financially support English language teachers and learners through an endowment with the Vancouver Foundation. Since 1986, the interest from the

"thank you" to the reps. We don't often get a chance to meet, but it has been a pleasure connecting with the reps and hearing about the activities that have been delivered over the past two years.

I have completed my two-year term, and I have nominated Jennifer Peachey to take over as Regional Representatives Chair.

Attending an information table at the CBAL Columbia Basin Alliance for Literacy conference in Nelson in April, as a BC TEAL rep.

Attending the ETEA (Education and Training Employees Association), Central Council (a supporting institution) and their AGM and Local AGMs to encourage engagement with the proposed new PD projects for private sector teachers and to encourage membership, and to distribute the new introduction cards.

Evaluating bursary applications and proposal applications for conferences.

Supporting the communications committee by proofreading and editing all outgoing communication to members and the public.

Reviewing the TESL Canada MOA negotiations with the president and ex-president for clarity and information for the new board members.

Working with the video committee on our project for the anniversary year.

For me this caps another year of BC TEAL board collegiality, great leadership, and imaginative projects for the future.

TCF endowment has been used to fund the annual TCF awards.

### **TCF Awards for 2017**

#### **The 2017 Pat Wakefield Scholarship Awarded to Brian Wilson**

Brian Wilson wins this year's Pat Wakefield Scholarship. Brian is currently Curriculum Manager at UBC Vantage College, a Lifetime Member of BC TEAL and is well respected for his contributions and conference presentations

both provincially and nationally. Brian will use the 2017 Pat Wakefield Scholarship to attend the 2017 IATEFL Conference in Glasgow Scotland. His focus will be on educational technology and specifically, how it is used in language learning and how others are integrating it into their programs in a pedagogically principled manner. Brian will also attend the Technology SIG events and all other workshops in his area of interest.

**The Pacific Immigrant Resource Society [PIRS] Wins the 2017 AIDS and Health Education Award**

PIRS will use the AHEF Award to develop a health curriculum that will provide appropriate English language and information for newcomer women to Canada. The project will utilize a framework that is informed by a cultural humility approach which recognizes the values, beliefs and practice that women bring to their health. The curriculum developer will work with PIRS outreach workers, healthcare providers and a cultural consultant to ensure that the topics and activities are appropriate for newcomer women.

**TALK [Tutors of Adult ESL Literacy [Kelowna] Wins a 2017 Project Funding Award**

The TALK Project in Kelowna developed by Tara Stewart has won a 2017 Project Funding Award. The purpose of TALK is to provide volunteer tutors with specific literacy teaching strategies through a series of educational workshops as well as support and mentorship for its volunteer tutors who will be working with non-literate refugees. The TALK tutors will also facilitate the successful transition into a classroom based English language program.

**Jim Hu Wins the 2017 Nan Poliakoff Memorial Award**

**Jim Hu**, Associate Professor in the Faculty of Education and Social Work at Thompson Rivers University has won the 2017 Nan Poliakoff Memorial Award. Jim has done extensive research and development in writing problem analysis and treatment and teacher response to student writing. Jim will use the award to make a presentation at the 2017 TESL Canada Conference based on his teacher writing response approach called 'Simultaneous Oral-Written Feedback [SOWF]'.

**Raj Khatri Wins the 2017 Mary Ashworth Scholarship**

Raj Khatri, a PhD candidate in the Department of Linguistics at the University of Victoria and a respected English language educator in Canada, USA and Nepal has won the 2017 Mary Ashworth Scholarship. Raj will use the scholarship to share his research on working with differently-abled English language learners at the 2017 TESOL International Convention in Seattle Washington.

**Mark Rosvold Wins the 2017 BC TEAL/ TESOL Bursary**

Mark Rosvold is a full time MA student at the University of British Columbia's Okanagan Campus. Mark will use the bursary to attend the 2017 TESOL International Convention in Seattle Washington. He will present his thesis project which is titled, 'Mental Health in the English Language Classroom' at the TESOL's Master's Student Forum.

**BC TEAL Conference Awarded a 2017 Project Funding Award**

The BC TEAL Conference has been awarded a Project Funding Award to support the cost of providing three well-recognized and accomplished keynote/plenary speakers at the 2017 BC TEAL Conference. This year's BC TEAL Conference will be celebrating BC TEAL's 50th anniversary. Each year, the BC TEAL Conference brings together the English language professional community for two full days of professional development featuring presentations, workshops, panel discussions, networking events, a publishers' display and outstanding international keynote/plenary speakers.

**The Translink Phone Service Project received the 2017 LISTN Settlement Language Resource Award**

Monica Zhang's Translink Phone Service Project has won the 2017 LISTN Settlement Language Resource Award. Monica will use the award to create authentic CLB aligned task-based e-learning materials for newcomers to BC. Monica will focus on accessing Translink's automated phone service for listening practice by creating audio files and providing scorms (e-learning

content) on vocabulary and relevant assessment tools.

### **Nathalie Kaspar and Claude Kihoza Win the 2017 TCF Refugee Awards**

**Nathalie Kaspar** arrived in Canada from Aleppo, Syria in 2016. Her dream is to study Biomedical Engineering; a field where Nathalie hopes to use her abilities to develop artificial organs and medical instruments. In her words, it is "a field where I can finally give hope back to my people, not only who are affected by the Syrian war but everyone who is born with a physical disability."

**Claude Kihoza** came to Canada first as a refugee from the Congo and later from a refugee camp in Zimbabwe. Claude plans to use his TCF Refugee Award to study nursing. In Claude's words, "I am very aware of the stress and pain, physical and psychological, that refugees arriving in Canada bring with them. I want to be the person who gives others hope by addressing their medical problems in a compassionate way and then inspire them to follow their dreams in this country."

### **Christo Vutev Wins the 2017 David Lam ESL Scholarship**

**Christo Vutev** wins this year's David Lam ESL Scholarship. Christo arrived in Canada in 2005 from Bulgaria. Christo will graduate with First Class Honours from the Kamloops School of Arts

### **LISTN Representative Report | Ryan Drew**

This has been an exciting year of activities for LINC members. During TEAL Week in November 2016, the LINC Committee hosted an Open Space event on November 22nd at Douglas College in Surrey. This was a well-attended event that generated really productive discussions around teacher training, professionalization, practicum placements, etc.

The first LINC TCF Award was given to Monica Zhang to develop online teaching resources for a unit on Translink. We are very excited to have these resources available to the LINC teaching community to be able to utilize in their in-person and online teaching environments.

in June. In September, he will register at Thompson Rivers University in the faculty of Business Administration to pursue a Bachelor of Business Administration.

### **The 2016 'Climb for the Cause – Grouse Grind'**

This 2016 Climb for the Cause – Grouse Grind was held on Sunday, May 27th and was a real success. There were more participants than ever before and all funds raised by the 'climbers' were donated to the Taiga Galli Refugee Award. The year's 'Climb for the Cause – Grouse Grind' will be held on **Sunday, May 28th at 10 o'clock**. All funds raised will be used for refugee education. Please mark May 28th on your calendar and join this year's 'Climb for the Cause' and support refugee education in our province.

### **The 2016 Tears to Smiles – Wine and Cheese Reception.**

The TCF again hosted its highly successful 'Tears to Smiles – Wine and Cheese Reception' during EAL Week. It was not only a fundraiser for refugee education but also a time for TEAL members to meet and visit with friends and colleagues while supporting a good cause. The TCF was honoured to have special guest CBC television journalist, Ian Hanomansing, speak at the event. Thank you to all those who came and supported this year's 'Tears to Smiles'.

Through efforts from Brenda Lohrenz, great teaching resources and a webinar were organized for the national Refugee Rights Initiative. These activities were excellent in opening the conversation around Refugee Rights and to further have discussions with our colleagues and learners.

This year's conference is looking to be a fantastic opportunity for networking, developing professionally, and celebrating. This conference continues to be a pillar for the LINC community to jump start our professional growth and learning for the rest of the year.



## Acclaimed BC TEAL Board for 2017-2018

President	(2016-2018)	Joe Dobson
1 <sup>st</sup> Vice President	(2016-2018)	Alison Whitmore
2 <sup>nd</sup> Vice President	(2016-2018)	Heather Barclay
Treasurer	(2016-2018)	Tanya Ploquin
Secretary	(2017-2019)	Fiona Shaw
Past President	(appointed)	Shawna Williams
<u>Members-at-Large</u>		
Co-chair, PD Committee	(2017-2019)	Catherine Ebert
Chair, Website Committee	(2017-2019)	Vacant
Chair, Social Media	(2016-2018)	Nathan Hall
Chair, TEAL Publications	(2017-2019)	Natalia Balyasnikova
Chair, Regional Representatives	(2015-2017)	Jennifer Peachey
Chair, Outreach Committee	(2016-2018)	Michael Wicks
Chair, TEAL Charitable Foundation	(appointed)	Jennifer Pearson Terell
LINC Representative	(2016-2018)	Ryan Drew
Private Sector Representative	(2016-2018)	TBD
Public Post Secondary Representative	(2016-2018)	Lisa Robertson



## BC TEAL Budget vs Actual at December 31, 2016

	<u>Jan - Dec 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Advertising (on-line)	700.00	1,000.00	-300.00
Annual Conference 2016	27,928.00	18,655.00	9,273.00
Bank Interest	2,158.72	1,233.00	925.72
Interior Regional Conference	10,982.12	4,000.00	6,982.12
Island Regional Conference	4,963.00	4,000.00	963.00
Lower Mainland Regional Conf	0.00	4,000.00	-4,000.00
Memberships	40,079.48	30,000.00	10,079.48
Misc.	205,165.00	200,000.00	5,165.00
Newsletter	90.00	250.00	-160.00
Rent (sub-lease)	1,200.00	1,200.00	0.00
Sponsor Teacher Apprec (Income)	0.00	1,000.00	-1,000.00
Tri-TESOL Conference	5,554.83	0.00	5,554.83
Workshops	1,030.52	4,000.00	-2,969.48
<b>Total Income</b>	<b>299,851.67</b>	<b>269,338.00</b>	<b>30,513.67</b>
<b>Gross Profit</b>	<b>299,851.67</b>	<b>269,338.00</b>	<b>30,513.67</b>
<b>Expense</b>			
Bank Charges	486.80	550.00	-63.20
Conference Bursaries	1,860.36	1,500.00	360.36
Consulting Fees	6,238.75	5,000.00	1,238.75
Food	327.29	500.00	-172.71
Insurance	2,334.00	2,200.00	134.00
Interior Regional Conf Exp	1,867.70	2,000.00	-132.30
Island Regional Conference Exp	2,337.11	2,000.00	337.11
Lower Mainland Region Conf Exp	0.00	2,000.00	-2,000.00
Marketing/ Adv/ Promotion	3,019.99	3,000.00	19.99
Medical Benefits-HUB Financial	1,650.00	3,000.00	-1,350.00
Memberships - AAMSA, etc	250.00	150.00	100.00
Miscellaneous	445.47	500.00	-54.53
Newsletter - general exp	0.00	100.00	-100.00
Office Equip.	713.79	500.00	213.79
Office Equip. Maintenance	0.00	250.00	-250.00
PD Funds (office manager)	500.00	1,000.00	-500.00
Postage	470.05	300.00	170.05
Printing	214.43	200.00	14.43
Refugee Tutoring Project	349.47	500.00	-150.53

Regional Representatives	1,182.75	3,000.00	-1,817.25
Rent	7,033.51	7,000.00	33.51
Salary - Bookkeeper	2,028.60	2,050.00	-21.40
Salary - Executive Director	13,344.72	30,000.00	-16,655.28
Salary - Office Manager	38,509.49	39,000.00	-490.51
Sponsor Teacher Appreciation	0.00	2,000.00	-2,000.00
Supplies/Stationery	807.77	1,000.00	-192.23
TCF endowment match	25,000.00	25,000.00	0.00
TCF expenses	2,500.00	2,500.00	0.00
Teacher Inquiry Groups (POD)	36.70	2,000.00	-1,963.30
Telephone - SHAW	773.85	2,000.00	-1,226.15
TESOL Affil Mebrshp, etc	481.72	600.00	-118.28
Travel - board mtgs	3,832.94	3,000.00	832.94
Visa/Mastercard	2,366.18	2,500.00	-133.82
Volunteer Appreciation Event	0.00	1,000.00	-1,000.00
Web Development	2,112.50	5,000.00	-2,887.50
Web host/Security/Wk	2,081.68	2,500.00	-418.32
Worksafe BC	25.10	50.00	-24.90
Workshop expenses	940.58	2,500.00	-1,559.42
<b>Total Expense</b>	<b>126,123.30</b>	<b>157,950.00</b>	<b>-31,826.70</b>
<b>Net Ordinary Income</b>	<b>173,728.37</b>	<b>111,388.00</b>	<b>62,340.37</b>
<b>Net Income</b>	<b>173,728.37</b>	<b>111,388.00</b>	<b>62,340.37</b>

## BC TEAL Balance Sheet at March 31, 2017

	<u>Mar 31, 17</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
Business Investor Account	5,000.00
CIBC GIC 1.35% mat Aug 21/17	93,805.31
TEAL Conference	9,523.34
TEAL General	325,977.52
Vancity GIC mat Nov 17/19	<u>89,643.40</u>
<b>Total Chequing/Savings</b>	<u>523,949.57</u>
<b>Total Current Assets</b>	<u>523,949.57</u>
<b>TOTAL ASSETS</b>	<u><u>523,949.57</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
GST/HST Payable	13,204.89
Prepaid Memberships - 2 year	226.20
Prepaid Memberships - 3 year	<u>728.27</u>
<b>Total Other Current Liabilities</b>	<u>14,159.36</u>
<b>Total Current Liabilities</b>	<u>14,159.36</u>
<b>Total Liabilities</b>	14,159.36
<b>Equity</b>	
Opening Bal Equity	46,380.00
Retained Earnings	331,272.90
Net Income	<u>132,137.31</u>
<b>Total Equity</b>	<u>509,790.21</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>523,949.57</u></u>