



Internal/External
Stage 1 LINC Instructor, AM/PM Shift
Vancouver Location



At MOSAIC, we take pride in having a supportive, diverse, and inclusive workplace where employees can trust that their ideas and contributions are valued. We were recognized in the [2019 List of Best Workplaces™ in Canada \(100-999 employees\)](#) by the Great Place to Work® Institute. With over 40 years of experience, we're one of the largest settlement organizations in Canada engaging 350 staff and more than 600 volunteers. Our employees benefit from incorporating many diverse perspectives, taking part in training and career growth opportunities. Come join a vibrant organization and make a difference in someone's life today!

Currently, MOSAIC is seeking a positive, student-centered, and results-oriented Stage 1 LINC Instructor to work AM/PM shifts for its English Language Centre, Vancouver location.

POSITION: **Stage 1 LINC Instructor**

DEPARTMENT: **Language Programs**

POSITION FUNCTION: Under the direction of the Manager and the Instructional Developer, the **LINC Instructor** provides administrative and student services support for the English Language Centre. The **LINC Instructor's** key responsibilities include preparing curriculum materials, delivering ESL instruction under the MOSAIC curriculum guidelines for students enrolled in the day and afternoon language programs at the MOSAIC English Language Centre. Other duties include creating a welcoming and encouraging classroom environment both in person and online as appropriate, maintaining student attendance records, planning for class field trips, guest speakers, and special events, and assessing and evaluation students using Canadian Language Benchmark (CLB) indicators and Portfolio Based Language Assessment (PBLA).

QUALIFICATIONS:

- Undergraduate degree and a TESL Canada recognized Certificate or a clearly documented equivalent
- Minimum 2 years of experience teaching adult ESL, particularly using student-centered, participatory methods. Community-based, settlement and Literacy ESL experience will be considered an asset
- CLB Bootcamp certificate or equivalent training required; working knowledge of CLB and PBLA
- Strong competency in computer literacy using e-mail, word processing programs, and learner management systems.

- Experience facilitating in an online environment will be considered an asset
- Excellent verbal and written communication skills
- Highly organized, tactful, versatile, and flexible; sensitive to and understanding of the needs of adult immigrant learners
- Current and satisfactory Criminal Record Check required

HOURS: Full-time (33.75 hrs per week, Monday-Friday 9AM-12PM / Monday-Thursday 1PM-4PM; 27 hours of instruction plus preparation time)

CONTRACT: **This is a replacement contract effective January 9, 2020 – March 13, 2020**

STARTING PAY: \$28.47 to \$30.14 hourly rate
Based on experience and qualifications

A competitive benefits package is provided with contracts of at least 1 year in length which offer a minimum of 17.5 hours of work per week.

RESUMES TO: Hiring Team – MOSAIC English Language Centre
304-2730 Commercial Drive
Vancouver, BC V5N 5P4
Email: ldavies@mosaicbc.org

Please reference “**Your Name – VanLC Stage 1 LINC Instructor, AM/PM**” in the subject line of your application and submit via email (Word / PDF format). No telephone calls please. Only those selected for an interview will be contacted.

DEADLINE: Tuesday, November 26, 2019 at 5:00 PM

POSTING DATE: Original posting Thursday, November 14, 2019
Re-posted Friday, November 15, 2019

MOSAIC is committed to promoting equal employment opportunities for all members of the community